

ANNOUNCEMENT FOR FOREIGN NATIONAL INTERNSHIP OPPORTUNITIES WITH THE U.S. MISSION IN RABAT

Announcement number: 01-17

Cultural Outreach Intern - Rabat

OFFICE/LOCATION: Public Affairs Section- Rabat

WORK HOURS: 20-40 hours per week (flexible days/hours)

STARTING DATE: Spring session: Starting January 2017

DURATION: 3-5 months

CLOSING DATE: Friday, October 14, 2016

OPEN TO: Moroccan or other Non-U.S. Citizen students, with a valid permanent residence permit for Morocco, who are enrolled not less than half-time at the Universities, schools, institutes in Morocco. Students must **be at least 18 years**.

Public Affairs Section is seeking eligible and qualified applicant for **Cultural Outreach Intern** position in Public Affairs Section, Rabat.

BASIC FUNCTION:

100% - (S)he will work with the Cultural Affairs Team in developing, promoting, executing and documenting U.S. Embassy funded education, cultural, exchange and alumni activities and events that include American and Moroccan leaders from government, Non-government organizations, academia and the private sector. The Cultural Outreach Intern will assist in the coordination, promotion and documentation of a wide range of U.S. Embassy programs with a cultural and education focus. Under the direct supervision of the Cultural Affairs Officer (CAO), the incumbent will implement, promote and document cultural and education outreach initiatives using traditional and multi-media communication tools. (S)he will primarily focus on creating innovative content highlighting U.S. Embassy driven cultural and education outreach programs, with the goal of attracting and engaging new audiences through social media platforms. (S)he will be a member of the Cultural Affairs Team but will be expected to work closely with the social media coordinator in developing content for U.S. Embassy outreach (e.g. Facebook, Twitter, YouTube) and exploring new approaches to delivering information on U.S. Embassy-funded cultural, education, exchange and alumni programs via videochats, podcasts, RSS feeds, wikis, etc. The intern will also be responsible for conceiving, producing and editing visual content that

highlight the U.S. Embassy's cultural, education, exchange and alumni programs, for placement on new media and Web-based platforms.

QUALIFICATIONS REQUIRED:

Education/Background – At least two (2) years coursework in international relations, business, public relations, graphic design or related fields.

Language Proficiency: Level III (fluent) in both spoken and written English, Level IV spoken and written French, and Level IV spoken and written Arabic.

Skills and Abilities: Strong oral and written communication skills, capacity to understand complex projects that involve multiple steps and the use of social media platforms; ability to prioritize competing work duties to meet changing program requirements; ability to work independently with minimum supervision as well as with a team.

APPLICATION PROCEDURES:

Application language is English. Interested applicants should submit:

- The completed Application form for Internship- (the form is attached to this announcement)
- A Statement of Interest describing the applicant's objectives and motivations in seeking internship with the US Mission.
- A copy of academic standing
- A written permission from educational institution
- Documentation of legal residency in Morocco

SUBMIT APPLICATION TO:

- a) By mail to: Human Resources Office
Attention: Foreign National Student Intern Program
Address: American Embassy, B.P. 120, Rabat, Morocco
- b) By e-mail : RecruitmentRABAT@state.gov

Telephone: (212)537-63-73-26